



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, JUNE 8, 2015, 6:00-9:46 P.M.

NORTH CAMPUS – TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Presentation/Question Time/Start Time

- | | | | |
|------|---|---------------|---------------|
| I. | Call to Order (6:00 pm) | 1 min | (6:00) (6:03) |
| | <ul style="list-style-type: none">The Board Chair (Dr. Woody) called the meeting to order at 6:03 pm. | | |
| II. | Pledge of Allegiance / Roll Call | 5 min | (6:01) (6:04) |
| | <ul style="list-style-type: none">The following Board members were present: Mr. Carter, Mr. Dubois, Dr. Harrington, Dr Jennings, Mr. LaValley, Mr. Moulton, Mr. Rudder, Dr. Woody and Dr. Sojourner (non-voting member). | | |
| III. | Approval of Agenda | 5 min | (6:06) (6:04) |
| | <ul style="list-style-type: none">Motion: Mr. Carter moved to approve the agenda and was 2nd.Discussion: None<u>Vote: By a unanimous roll call vote 6-0, the Board approved the agenda. (Mr. Carter, Yea; Mr. Dubois, Yea; Dr. Harrington, Yea; Dr. Jennings, Yea; Mr. LaValley, Yea; Dr. Woody, Yea)</u> | | |
| IV. | Comments from the Audience (Audience members have 5 minutes to address the Board) | 5 min | (6:11) (6:05) |
| | (NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | | |
| | <ul style="list-style-type: none">Dr. Chris Leland (former Board member) was the only audience member who signed up for comments.<ul style="list-style-type: none">Praised the Board for their due diligence (decisions are not easy) in determining capital construction projects to begin (took inputs from the community)Decisions are based upon school priorities, core values, and financial capability (there are risks and benefits)Dr. Leland is a proponent of the baseball field (he hopes other organizations will come along side of TCA to help fund the project)<ul style="list-style-type: none">Advancement need to help cultivate relationships outside the TCA community | | |
| V. | Comments from the Board of Directors | 5 min | (6:16) (6:09) |
| | <ul style="list-style-type: none">None | | |
| VI. | Board Development (College Pathways) | 10 min | (6:21) (6:09) |
| | Action: Wright | | |
| | Motion: (Info) | | |
| | Rationale: to review the College Pathways Program | | |
| | <ul style="list-style-type: none">Mr. Wright was sick that dayHis presentation will be moved to the Aug 10 Board meeting | | |
| VII. | Report of the President & Cabinet Spotlights & Celebrating TCA (Awards) | 10 min/10 min | (6:41) (6:10) |
| | Motion: (Info) | | |
| | Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, and Advancement) | | |
| | <ul style="list-style-type: none">Dr. Sojourner highlighted some of the accomplishments TCA received during the year<ul style="list-style-type: none">Elementary, College Pathways, Junior High and High School received John Irwin awardsU.S. News and World Report recognized our High School Program as in the top 3% in the nationMichelle Hindman's speech, included near the end of the PALMARIUM, titled Our Table, was given to the graduating class at the Senior Breakfast. It touches on the heart of what TCA is all about. | | |

- Received many comments from our community (parents of graduates, other parents, teachers and staff members) about how excellent, special, and unique the ceremonies were. Special thanks to graduation speakers/teachers Matt Brunk (JH, spoke at the traditional program graduation) and Bruce Casson (College Pathways, spoke at the CP graduation). Thanks also to D20 Board of Education members Glenn Strebe and Tracey Johnson for participating in the ceremonies.
- Advancement had a solid year. We raised \$184,000 more than we did at this time last year. So far we have raised \$586,000. The TCA community has done a fantastic job in supporting TCA this year.
- Mr. Jolly highlighted aspects of the impact study to increase in class size in K-2nd grade
 - There were very few negative comments on the various surveys taken this year (staff and parents)
 - Only 19 parents mentioned anything about class sizes at the elementary level and none at secondary
 - Negative response to staff compensation (staff survey) decreased from 49% to 19%
- Mr. Jolly highlighted that there may be a possibility of a few classes exceeding the Board limit due to reduced attrition rates in a few grade levels (nothing to worry about now). He will update the Board in August.

VIII. Consent Agenda

5 min (6:51) (6:33)

Board Directed items to be removed from Consent Agenda:

Motion: to accept the Consent Agenda (vote)

- A. Minutes: May 11 (Swanson)
- B. Written Reports of the President and Cabinet
 - 1. Human Resources (Schulz)
 - a. Matters Relating to Personnel Action
 - 2. Finance (VanGambleare)
 - a. April Financials
- C. Administrative Organization (Board Policy # CC-TCA)
- D. SAC Minutes (Birkey)
 - 1. High School SAC Minutes, April 9, 2015
 - 2. East Elementary SAC Minutes, April 20, 2015
 - 3. Cottage School/College Pathways Combined SAC Minutes, April 21, 2015
 - 4. Central Elementary SAC Minutes, May 6, 2015
 - 5. North Elementary SAC Minutes, May 6, 2015
- E. Annual Policy Review (Collins)
- F. Advancement Plan for FY15-16 (Sojourner)
- G. Strategic Calendar Change
- H. Quarterly FAC Report
- **Motion: Dr. Jennings moved to approve the consent agenda with the following change: remove the May 11 minutes for discussion and was 2nd.**
- Discussion: None
- **Vote: By a unanimous roll call vote 6-0, the Board approved the consent agenda with one change: removed the May 11 minutes from the consent agenda for discussion. (Mr. Carter, Yea; Mr. Dubois, Yea; Dr. Harrington, Yea; Dr. Jennings, Yea; Mr. LaValley, Yea; Dr. Woody, Yea)**
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IX. Discussion Agenda Items

A. Items removed from Consent Agenda

- May 11 Minutes (6:35)
 - **Motion: Mr. LaValley moved to amend reference to the requirement Board members must attend working sessions being required in TCA bylaws and Board Agreement and was 2nd.**
 - Discussion:
 - In reference to Item IX.C.2. Review of Legal Interpretation, sub-bullet 1. Board member attendance to working sessions. Amend comments about scheduled meetings. Legal interpretation of TCA's Bylaws/Board Agreement did not definitively stipulate that Board members attend working sessions.
 - The Board can amend the Bylaws and/or the Board Agreement to clarify meeting attendance requirements by Board members.
 - Although working sessions appear as scheduled meetings on the strategic Board Meeting as place holders, currently, there is no requirement to attend these meetings.
 - **Vote: By a unanimous roll call vote 6-0, the Board approved amending the May 11 Board minutes with regards to working sessions being required meetings in TCA's Bylaws. (Mr. Carter, Yea; Mr. Dubois, Yea; Dr. Harrington, Yea; Dr. Jennings, Yea; Mr. LaValley, Yea; Dr. Woody, Yea)**

B. Cabinet Level Reports

1. Capital Construction Program Options Decision

5 min/15 min (6:56) (6:44)

Action: Collins

Motion: (Vote)

Rationale: to review options concerning Capital Construction projects

- **Motion: Mr. Carter moved the following motion and was 2nd: The TCA Board authorizes TCA administration to proceed with the estimated \$7.9 million capital construction projects consisting of the Central Campus Building and Tenant Improvements, the East Campus Playground, the College Pathways Office Space Modular, and the Baseball/Softball Competition Field. Of the authorized expenditures for the projects, \$600,000 should be held in abeyance until further authorization is received by the TCA Board.**
- Discussion:
 - The Board discussed these questions as they applied to the projects mentioned in the motion:
 - Were student safety and projects benefiting the most students considered?
 - What are the tenant improvements that are involved?
 - Should we leave a portion in the bank?
 - Should we bundle all the projects or approve them separately?
 - Do we have enough data/information to make informed decisions?
- **Vote: By a roll call vote of 4-2, the motion passed. (Mr. Carter, Yea; Mr. Dubois, Nay; Dr. Harrington, Nay; Dr. Jennings, Yea; Mr. LaValley, Yea; Dr. Woody, Yea)**

2. Strategic Plan Discussion

5 min/10min (7:16) (7:15)

Action: Dr. Sojourner

Motion: (3rd Read)

Rationale: to continue the discussion concerning TCA's strategic plan progress

- Dr. Sojourner highlighted the following information concerning the changes to the strategic plan:
 - He reviewed all of the comments but not all of them have been included, he is still evaluating how to incorporate them in the strategic plan
 - We will further discuss the strategic plan at the July 11 working session
 - We will present a strategic calendar that includes assessments outlined in the strategic plan
- The Board discussed approving the strategic plan as is without further discussion. Is there sufficient benefit in extending the discussion?
 - **Motion: Mr. Dubois moved to approve the strategic plan as presented at the May 11 Board meeting and was 2nd.**
 - **Vote: By a roll call vote of 4-2, the motion failed. (Mr. Carter, Nay; Mr. Dubois, Yea; Dr. Harrington, Yea; Dr. Jennings, Nay; Mr. LaValley, Nay; Dr. Woody, Nay)**
- Dr. Sojourner will bring the strategic plan to the Board working session in July 11 with any further comments from the Board.

Break

10 min (7:30)

3. Charter Review

5 min/5 min (7:31) (7:37)

Action: Collins

Motion: (Vote)

Rationale: to review and amend (If required) TCA's Charter with Academy District 20

- **Motion: Mr. Carter moved that the TCA Board of Directors approve the TCA Charter School Contract for The Classical Academy for 2015-2016, as recommended by the President and Director of Operations and was 2nd.**
- Discussion:
 - Mr. Collins presented the revisions to the Charter with ASD20. The major changes occur in the exhibits to the Charter and not the Charter itself.
 - Mr. Miller confirmed to the Board that the Charter was in order.
- **Vote: By a unanimous roll call vote 6-0, the Board approved the motion. (Mr. Carter, Yea; Mr. Dubois, Yea; Dr. Harrington, Yea; Dr. Jennings, Yea; Mr. LaValley, Yea; Dr. Woody, Yea)**

4. Staff Climate Survey

5 min/5 min (7:41) (7:41)

Action: Schulz

Motion: (Info)

Rationale: to provide the Board with an assessment of the Staff Climate Survey Data

- Ms. Schulz highlighted the following items concerning the staff climate study:
 - General speaking our staff is happy and contented

- 65 of the 69 questions asked increased in favorability
 - The questions that improved the most (more favorable) responses than last year:
 - Compensation
 - Board of Directors
 - Cabinet
 - The questions that indicated we need to address these issues more concertedly are:
 - Facilities
 - Class-rooms
 - There are still a few staff members that are not happy
 - We plan to disaggregate the data among the campuses
 - Principals will discuss with their respective staffs on how we can address those campus specific issues
5. **Current Year Budget Revision** 5 min/5 min (7:51) (7:51)

Action: VanGambleare

Motion: (Vote)

Rationale: to adjust (if required) the current year TCA budget

- **Motion: Dr. Harrington moved to approve the budget revision for this fiscal year and was 2nd.**
- Discussion:
 - Mrs. DeMott reviewed the various budget revisions for this year including general fund, College Pathway, staff support, custodial, utilities, administration support/supplies, workers compensation, and activities.
- **Vote: By a unanimous roll call vote 6-0, the Board approved the motion. (Mr. Carter, Yea; Mr. Dubois, Yea; Dr. Harrington, Yea; Dr. Jennings, Yea; Mr. LaValley, Yea; Dr. Woody, Yea)**

6. **Parent Survey Results** 5 min/5min (8:11) (8:00)

Action: Jolly

Motion: (Info)

Rationale: to provide the Board with an assessment of the Parent Survey Data

- Mr. Jolly highlighted the following items from the tis year’s parent survey:
 - Overall strengths:
 - Safety
 - Academics
 - Funding awareness
 - Focus Areas:
 - Foreign language at all levels
 - Uniforms
 - Emphasis on community
 - Each TCA principal will review the feedback from the parents and develop an action plan for their school; each principal has already communicated with their parents about the results
- All in all, the parents at TCA are happy; gave a result of 4.0 or better to each question (favorable response)

Break 10 min (8:09)

C. Board Level Reports

1. **Engagement of Legal Counsel for TCA: Board Meetings and Other Duties** 10 min/10min (8:21) (8:17)

Action: Woody

Motion: to approve the engagement letter of Mr. Brad Miller and retain him as legal counsel for TCA (Vote)

Rationale: to better define the roles and responsibilities of TCA’s legal counsel

- **Motion: Dr. Woody moved and was 2nd to approve the letter of engagement naming Mr. Brad Miller as TCA’s legal counsel and requiring Mr. Miller to attend all Board and Special meetings and other duties required per the letter of engagement with changes to the following items: 7. With respect to access to our work; should include work product, 9. 120 days vs. 60 fee disputes, and 11. Strike out; arbitration and remediation clause.**
- Discussion:
 - The Board compared Mr. Miller’s fees from the past to the engagement letter; this is good for us by saving us money and allows us greater flexibility in using the talents of Mr. Miller
 - How will this affect the GOA?

- This is still an at will agreement and TCA can still engage another attorney if it so desires
- See revised signed document by Dr. Woody on June 22, 2015 at Attachment 1
- **Vote: By a unanimous roll call vote 6-0, the Board approved the motion. (Mr. Carter, Yea; Mr. Dubois, Yea; Dr. Harrington, Yea; Dr. Jennings, Yea; Mr. LaValley, Yea; Dr. Woody, Yea)**

2. **Adopt a School Reports/Reassign Schools to Board Members** 15 min (8:41) (8:41)

Action: Woody

Motion: (Info)

Rationale: to provide the Board an opportunity to comment on events/activities attended at their respective adopted schools

- The Board described their engagements with TCA's schools
- Common attributes include:
 - Professional staff
 - Patient staff
 - Naturally gifted staff
 - Staff as leaders in the classroom
 - Love of teaching
 - Teachers are the lasting impact TCA gives its students

D. **Board Communication** 5 min (8:56) (8:53)

Board Communication Planned

Action: Carter

Rationale: to develop and approve of communication update to community

- Capital Construction Priorities
- Staff Survey/Parent Survey/Adopt a School

E. **Future Board Agenda Items** 5 min (9:11) (9:12)

1. Board Retreat/Work Session-Jul 11, 2015 (Pink House, Glenn Eyrie)
2. GOA Recommendations-August, 2015 (Harrington)
3. Board Committees-August, 2015 (Board)
4. Board Capital Construction Committee-August, 2015 (Dubois)
5. Board/President Goal Discussion-July, 2015 (Sojourner)
6. Endowment Review-August, 2015 (Sojourner)

X. **Executive Session (May 11 Executive Session Clarification)** 10 min (9:16) (9:12)

Pursuant to C.R.S. 24-6-402 (4)(b) to Receive Legal Advice

- **Motion: Mr. Dubois moved to enter executive session pursuant to C.R.S. 24-6-402 (4)(b)(f) and was 2nd.**
- Discussion: None

XI. **Executive Session (TCA President Midyear Feedback)** 20 min (9:26)

Pursuant to C.R.S 24-6-402 (4)(f) Personnel matters. (President Feedback)

XII. **Adjournment** (Approx. 9:46 p.m.) (9:46) (9:48)

- **Motion: ? moved to adjourn the meeting and was 2nd.**
- Discussion: None
- **Vote: By a unanimous roll call vote 6-0, the Board adjourned the meeting. (Mr. Carter, Yea; Mr. Dubois, Yea; Dr. Harrington, Yea; Dr. Jennings, Yea; Mr. LaValley, Yea; Dr. Woody, Yea)**

Attachment

1. Mr. Miller's Engagement Letter

Election Results 2015 TCA Board of Directors Election
Reporting Form

Vote Counts:

<u>Name</u>	<u># of Votes On-line</u>	<u># of Votes</u>			<u>Total</u>
		May 5	May 6	May 7	
Mr. Todd Buckhouse	<u>229</u>	<u>5</u>	<u>10</u>	<u>6</u>	<u>250</u>
Mr. Jerry Farney	<u>94</u>	<u>2</u>	<u>3</u>	<u>9</u>	<u>108</u>
Mr. Robert Moulton	<u>275</u>	<u>12</u>	<u>10</u>	<u>30</u>	<u>327</u>
Mr. Jeffery Rudder	<u>354</u>	<u>12</u>	<u>18</u>	<u>17</u>	<u>401</u>

Voting Information:


Total number of TCA families: 2148

Number of Families Voting On-Line: 507 Percent: 23.6

Number of Families Voting in person: 71 Percent: 3.3

Total Number of Families Voting in 2015: 578 Percent: 26.9

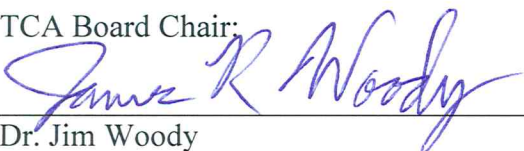
Certifying Officials:



Tom Weston (Academy School District 20 Liaison)
Third Party Election Official (On-Line)

5-11-2015
Date

TCA Board Chair:



Dr. Jim Woody

5/11/2015
Date